

Standard Operating Procedure for Prospective Homebuyers

Please be advised that prior to showing a homebuyer a property:

- (1) we do not require identification from a prospective homebuyer, *
- (2) we do not require a homebuyer to sign an exclusive brokerage agreement **
and
- (3) we do not require a pre-approval for a mortgage loan in order to show a homebuyer properties. *

*Although Broker may not require such information, a seller of real estate may require this information prior to showing the property and/or as part of any purchase offer.

**An exclusive broker agreement is not required; however, a request may be made for a continued relationship between the homebuyer and broker.